



Thursday 25th April 2024

Dear Parents and Carers,

There has been a real buzz around school since returning on Tuesday. The children are glad to be back with their friends, enthused by their learning and what lies ahead.

Looking ahead, we have an exciting Summer Term planned packed with events for everyone to look forward to, including Sports Day, The Summer Fayre, drama productions, residential for children from Years 4- 6, as well as numerous educational excursions. It is important for us that we provide our children with these opportunities to explore their passions and talents. I am sure they will approach this term with the same gusto and dedication that they always do. Please keep an eye out for the following Whole School highlights across this term:

- FOW Coffee Morning: Tuesday 30th April
- Bank Holiday: Monday 6th May
- Open Classroom: Friday 10th May
- FOW Coffee Morning: Tuesday 11th June
- Summer Fayre: Saturday 22nd June
- Upper School Sports Day: Wednesday 26th June
- Lower School Sports Day: Thursday 27th June
- Year 3 and 4 End of Year Presentations: Wednesday 10th July
- Year 5 and 6 End of Year Presentations: Thursday 11th July

We are introducing an innovative way to strengthen our links with the parent community by rolling out Classlist, a widely used app which facilitates parent-to-school communication. We trialed this successfully with 1DC over the Autumn and Spring Terms. Please use the attached QR code to download the app and set up your parent account. We will start posting across the whole school the week beginning Monday 29th April.

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Preparing children for life



To ensure full compliance with new privacy and GDPR data protection regulations, Oxford-based Classlist has worked extensively with VWV, one of the top five legal firms advising UK schools. VWV's Opinion and other relevant documentation confirming for Data Protection Officers how Classlist's procedures and practices comply is available at [Classlist.com](https://www.classlist.com).

Classlist is an award-winning online platform and mobile app designed to make life easier for parents. Classlist is completely secure and is used by over 800 schools and tens of thousands of parents, and it would only be open to parents of children **at our school**. Parents are put into groups based on their child's year group as well as being attached to a whole school group and Friends of Windlesham group.

This will serve as a window of opportunity into your child's learning and the class teacher will be able to post pictures and messages about the amazing learning that is taking place throughout the week. I have set guidelines as to how often messages get posted by a class teacher and this will be **twice a week** for each class.

The school will lead this initiative as "Data Controller". Parents upload their own details, and the school will aid with the invitation and approval process to ensure only bona fide parents can join the private community. The school is lawfully able to help check applicant names and emails against the school's master list. School will also assist when classes change at the end of term and year. The school can lawfully help with the move-up process to ensure pupils are allocated to the correct class.

If you wish for your child **not** to be included on any closed Classlist posts, then please complete this [Opt Out Form](#) so we can update details and inform class teachers.

Click [here](#) to find out more about what Classlist can do.



The Summer term curriculum summaries for all year groups are now available for parents to view on the school website here:

[Lower School | Private School Sussex | Windlesham School](#)
[Upper School Curriculum | Prep School Sussex | Windlesham School](#)

Finally, due to the unseasonably cold weather the children are welcome to wear winter uniform until it starts to warm up. Let's hope the sun visits us soon, and we can really start to celebrate summer being upon us!

Kind regards,

David Leggett
Headmaster